S603: Electronic Resources Management
Tuesdays/Thursdays, 4:00 – 5:30 pm
Summer II 2012 – Room LI031

Instructor
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812-856-3184
Office: Wells Library, E350 (East Tower)
Office Hours: By appointment

Introduction

Electronic resources such as databases, electronic journals and ebooks are increasingly prevalent in libraries today. These resources affect the professional lives of librarians in various areas of specialization, including reference, collection development, technical services and beyond. Electronic Resources and Management will examine the entire life cycle of e-resources, including acquisition, licensing and access management as well as the evaluation and preservation of these materials. This course will also focus on the aspects of communication that are required among the various stakeholders (such as publishers, vendors and other library staff) when managing library electronic resources.

Goals and Objectives
Upon successful completion of this course, students will:

- Demonstrate knowledge on the evolution of electronic resources in the library and publishing fields, and the various formats of library electronic resources that are available
- Understand the various aspects of electronic resource licensing/terms of use
- Demonstrate knowledge on aspects of the entire life cycle of library electronic resources
- Understand the role and operation of Electronic Resource Management Systems (ERMS)
- Develop an understanding of the role of effective communication in the management of library electronic resources

Course Schedule

This course will consist of lecture a session each Tuesday and a discussion session each Thursday. In order to be prepared for discussion sessions, readings should be completed each week prior to the Thursday session and all reading assignments/postings should be completed on the Oncourse site by 1:00 pm on Thursday afternoon.
Week 1 - Introduction, Overview and History
- Lecture – Tuesday, June 19
- Discussion Session – Thursday, June 21

Week 2 – Acquisitions, Vendor Relations and Consortia
- Lecture – Tuesday, July 26
- Discussion Session – Thursday, June 28

Week 3 – Licensing and Negotiation
- Lecture – Tuesday, July 3
- Discussion Session – Thursday, July 5

Week 4 – Access and Management Systems
- Lecture – Tuesday, July 10
- Discussion / Lab Session – Thursday, July 12
- License Negotiation assignment due Friday, July 13th – 5:00 pm

Week 5 – Preservation and Archiving
- Lecture / Guest Lecture – Tuesday, July 17
- Discussion Session – Thursday, July 19

Week 6 – Evaluation and Usage Data
- Lecture – Tuesday, July 24
- Discussion Session – Thursday, July 26
- Final Project due Friday, July 27th – 5:00 pm

Readings

Week 1:
Week 2:


Week 3:


Week 4:


Week 5:


Week 6:


Course Assignments

-**Participation (10%)**: Discussion, engagement and participation will be a large component of this course. Attendance and involvement will be required. Participation will be evaluated based on class attendance, thoughtful discussion of the lectures and readings, and displayed understanding of the course content.

-**Reading Assignments (20%)**: Course readings have been selected to supplement the course lectures and to enhance and facilitate discussion. Students will be required to engage in assignments on the readings each week via Oncourse. Assignments will consist of brief postings summarizing the readings and/or responding to discussion questions on the readings. Assignments on readings will be outlined on the Oncourse site for this course and will be due each week by Thursday at 1pm in preparation for the Thursday afternoon discussion sessions.

-**License Negotiation (30%)**: This assignment will consist of two parts. First, students will read and provide commentary on a sample license agreement, tracking any thoughts, comments and suggested
edits on the document. Second, students will draft model correspondence to a vendor requesting specific changes to the license agreement.

-Final Project (40%): The final project for this course will consist of completing an entry for a Database subscription in a model Electronic Resources Management System. Completing the entry will involve data entry of vendor contact information, subscription information including price and term, and specific values from the license agreement that has been previously evaluated.

Grades

The following definitions of letter grades have been defined by student and faculty members of the Committee on Improvement of Instruction and have been approved by the faculty (November 11, 1996) as an aid in evaluation of academic performance and to assist students by giving them an understanding of the grading standards of the School of Library and Information Science:

<table>
<thead>
<tr>
<th>Grade</th>
<th>GPA</th>
<th>Meaning</th>
</tr>
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<tbody>
<tr>
<td>A</td>
<td>4.0</td>
<td><strong>Outstanding achievement.</strong> Student performance demonstrates full command of the course materials and evinces a high level of originality and/or creativity that far surpasses course expectations</td>
</tr>
<tr>
<td>A-</td>
<td>3.7</td>
<td><strong>Excellent achievement.</strong> Student performance demonstrates thorough knowledge of the course materials and exceeds course expectations by completing all requirements in a superior manner</td>
</tr>
<tr>
<td>B+</td>
<td>3.3</td>
<td><strong>Very good work.</strong> Student performance demonstrates above-average comprehension of the course materials and exceeds course expectations on all tasks as defined in the course syllabus</td>
</tr>
<tr>
<td>B</td>
<td>3.0</td>
<td><strong>Good work.</strong> Student performance meets designated course expectations, demonstrates understanding of the course materials and is at an acceptable level</td>
</tr>
<tr>
<td>B-</td>
<td>2.7</td>
<td><strong>Marginal work.</strong> Student performance demonstrates incomplete understanding of course materials.</td>
</tr>
<tr>
<td>C+</td>
<td>2.3</td>
<td><strong>Unsatisfactory work.</strong> Student performance demonstrates incomplete and inadequate understanding of course materials</td>
</tr>
<tr>
<td>C</td>
<td>2.0</td>
<td><strong>Unacceptable work.</strong> Coursework performed at this level will not count toward the MLS or MIS degree. For the course to count towards the degree, the student must repeat the course with a passing grade.</td>
</tr>
<tr>
<td>C-</td>
<td>1.7</td>
<td><strong>Unacceptable work.</strong> Coursework performed at this level will not count toward the MLS or MIS degree. For the course to count towards the degree, the student must repeat the course with a passing grade.</td>
</tr>
<tr>
<td>D+</td>
<td>1.3</td>
<td><strong>Unacceptable work.</strong> Coursework performed at this level will not count toward the MLS or MIS degree. For the course to count towards the degree, the student must repeat the course with a passing grade.</td>
</tr>
<tr>
<td>D</td>
<td>1.0</td>
<td><strong>Unacceptable work.</strong> Coursework performed at this level will not count toward the MLS or MIS degree. For the course to count towards the degree, the student must repeat the course with a passing grade.</td>
</tr>
<tr>
<td>D-</td>
<td>.07</td>
<td><strong>Unacceptable work.</strong> Coursework performed at this level will not count toward the MLS or MIS degree. For the course to count towards the degree, the student must repeat the course with a passing grade.</td>
</tr>
<tr>
<td>F</td>
<td>0.0</td>
<td>Failing. Student may continue in program only with permission of the Dean.</td>
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**Academic Dishonesty**

Students are required to adhere to the Indiana University Code of Student Rights, Responsibilities and Conduct: [http://www.iu.edu/~code/](http://www.iu.edu/~code/)

Students engaging in plagiarism or other types of academic dishonesty may receive a failing grade for the course. All students should familiarize themselves with Indiana University's Code of Student Rights, Responsibilities and Conduct and contact the instructor with any questions.